

*The following Minutes will be reviewed at the June 14, 2017 Corporate Services Committee Meeting.
These Minutes are a brief overview of the meeting; not a verbatim account of discussions.*

SOUTH SHORE REGIONAL SCHOOL BOARD

Corporate Services Committee Meeting

Regional Office – Board Room

Bridgewater, Nova Scotia

May 10, 2017, 5:30 p.m.

MINUTES

Call to Order

Christian Maguire called the meeting to order at 5:33 p.m.

Record of Attendance

The following five Board Members and five Board employees were in attendance:

Board Members

Elizabeth Crossland

Pat Garrison, Committee Member

Theresa Griffin, Ex-Officio

Christian Maguire, Committee Member

Mike Stewart, Committee Member

Board Employees

Scott Milner, Superintendent of Schools

Brian Smith, Director of Operations

Tina Williamson, Director of Human Resources

Stephen Amirault, Regional Education Officer

Roxanne Naugler, Recording Secretary

Approval of Agenda

MOTION by Board Member Stewart, seconded by Board Member Garrison, to approve the Agenda as presented.

Motion Carried

Approval of Previous Meeting Minutes

MOTION by Board Member Garrison, seconded by Board Member Stewart, to approve the Minutes of the April 12, 2017, Corporate Services Committee meeting.

Motion Carried

Business Arising from the Minutes

There was no business arising from the Minutes.

New Business**Business Plan**

Superintendent Milner noted this is a preliminary update of the business plan realizing that it will be going to the full board for discussion. He noted that there will be discussions around moving towards streamlining the strategic plan and the business plan. This will go to the committee of the whole for broader discussion.

Human Resources*Policy 675 Early and Safe Return to work*

Tina noted the policy is focused on WCB/return to work. The current policy ensures consistency and is endorsed by WCB. Tina showed the statistics and highlighted the decrease in claims. The deliverable would be reporting on the number of claims, cost and types of claims. The policy will go out for stakeholder input/feedback.

HR Org Chart

Tina displayed the org chart of the human resources department and gave an overview of the department. As requested, Tina will add job descriptions to the briefcase.

Operations*SAC workshop report*

Brian noted that most schools were represented at the SAC workshop held at Hebbville Academy. At this workshop the Long Range Outlook was presented and time was given for input on the sections that were relevant to each group.

Liverpool transportation changes

Brian noted that conversation was had with Principals who are in favor of changing to a one-run system. Superintendent Milner noted that we are outside the timeline outlined in the policy. Legal counsel has suggested that the timeline can be broken with transparency and statements regarding lack of precedence. The next steps would be conversation with staff and SAC's before any decisions are made.

School CCTV

Brian noted that the school cameras in Cape Breton were hacked. He noted that our in school cameras are set up differently and are more secure than what they had in Cape Breton. He also noted that we are tightening up the access to the cameras and that external use has been removed and is being reviewed.

Date of Next Meeting

The next meeting dates are:

1. June 14, 2017

Adjournment

The meeting adjourned at 7:28 p.m.