

South Shore Centre for Education - Human Resources Time Lines for Staffing 2018-2019

Round 1 – Administrative Positions

Please note that administrative positions will be posted only if there are vacant, unfilled, or term positions to be filled as of the posting date.

Posting on Web Site	Tuesday, May 8, 2018 – 4:00 PM
Closing	Wednesday, May 16, 2018 – 4:00 PM
Approval	Friday, May 25, 2018

Posting on Web Site	Monday, May 28, 2018 – 4:00 PM
Closing	Monday, June 4, 2018 – 4:00 PM
Approval	Tuesday, June 12, 2018

Posting on Web Site	Tuesday, June 12, 2018 – 4:00 PM
Closing	Monday, June 18, 2018 – 4:00 PM
Approval	Tuesday, June 26, 2018

Posting on Web Site	Tuesday, June 26, 2018 – 4:00 PM
Closing	Tuesday, July 3, 2018 – 4:00 PM
Approval	Tuesday, July 10, 2018

Posting on Web Site	Tuesday, July 10, 2018 – 4:00 PM
Closing	Monday July 16, 2018 – 4:00 PM
Approval	Tuesday, July 24, 2018

Posting requests for all known vacant (permanent) and unfilled (100% term) positions are due to the Human Resources Group by 12:00 PM on Monday May 14, 2018.

Round 2 – Surplus Teachers

Suitable Positions provided to Surplus Teachers	Tuesday May 22, 2018 – 4:00 PM
Surplus Teachers respond	Thursday May 24, 2018 – Noon
Surplus Teachers placed	Friday May 25, 2018 – Noon

Round 3 – Teacher Initiated Transfers 1

Posting on Web Site	Tuesday, May 29, 2018 – 4:00 PM
Closing	Monday June 4, 2018 – 4:00 PM
Recommendations	Tuesday June 5, 2018 – Noon
Approval	Tuesday June 5, 2018 – 4:00 PM

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Round 4 – Teacher Initiated Transfers 2

Additional Posting Requests due to Human Resources	Tuesday June 5, 2018 – Noon
Posting on Web Site	Tuesday June 5, 2018 – 4:00 PM
Closing	Monday June 11, 2018 – 4:00 PM
Recommendations	Thursday June 14, 2018 – Noon
Approval	Thursday June 14, 2018 – 4:00 PM

**Round 5 – All remaining Permanent and Term positions - Job Fair for Term A and B Teachers
(Permanent teachers who are appointed in this round will be appointed prior to the Job Fair)**

Additional Posting Requests due to Human Resources	Friday June 15, 2018 – Noon
Posting on Web Site	Friday June 15, 2018 – 4:00 PM
Closing	Wednesday June 20, 2018 – 4:00 PM
Job Fair	Saturday June 23, 2018 10:00 AM-3:00 PM
Approval	Tuesday June 26, 2018

Posting requests for all remaining positions are due to the Human Resources by 12:00 PM on Tuesday, June 26, 2018.

Round 6 – Open (All remaining positions)

Posting on Web Site	Tuesday June 26, 2018 – 4:00 PM
Closing	Tuesday July 3, 2018 – 4:00 PM
Recommendations	Tuesday July 10, 2018 – Noon
Approval	Tuesday July 10, 2018 – 4:00 pm

Round 7 – Open (All remaining positions)

Additional Posting Requests due to Human Resources	Tuesday July 10, 2018 – Noon
Posting on Web Site	Tuesday July 10, 2018 – 4:00 PM
Closing	Monday July 16, 2018 – 4:00 PM
Recommendations	Tuesday July 24, 2018 – Noon
Approval	Tuesday July 24, 2018

Round 8 – Open (All remaining positions)

Additional Posting Requests due to Human Resources	Tuesday July 24, 2018 – Noon
Posting on Web Site	Tuesday July 24, 2018 – 4:00 PM
Closing	Monday July 30, 2018 – 4:00 PM
Recommendations	Wednesday August 6, 2018 – Noon
Approval	Wednesday August 6, 2018 – 4:00 PM